



Award Notice Abstract (Ref No.: 5896195)

Status: Updated

Control Number: PR No. 2025-10-0169	DEPARTMENT OF EDUCATION - DIVISION OF BATANGAS Provincial Sports Complex Compound, Bolbok Batangas City Batangas, Region IV-A, Philippines		Award Type: Award Notice						
Approved Budget: Php228,000.00	PR No. 2025-10-0169 Lease of Venue to be used for the Conduct of Workshop in the Digitization of Alternative Delivery Mode (ADM) Learning Resources for ADM Learning Management System on November 17-19, 2025		Contract Amount: Php228,000.00						
Procurement Mode: Negotiated Procurement - Lease of Real Property (Sec. 53.10)	Awardee : FIRST STA. ROSA HOTEL CORPORATION Address : National Highway, Pulong Sta. Cruz Sta. Rosa Laguna, Region IV-A, Philippines		Award Date: 11-Nov-2025						
Classification: Goods	Contact Person : Grace Abadiano Designation : General Manager		Publish Date: 19-Dec-2025						
Applicable Procurement	Line Item <table border="1"> <thead> <tr> <th>#</th> <th>Product/Service/Project Name</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>PR No. 2025-10-0169 Lease of Venue to be used for , PR No. 2025-10-0169 Lease of Venue to be used for the Conduct of Workshop in the Digitization of Alternative Delivery Mode (ADM) Learning Resources for ADM Learning Management System on November 17-19, 2025, 90110000, 1, Lot</td> <td>Php228,000.00</td> </tr> </tbody> </table>		#	Product/Service/Project Name	Budget	1	PR No. 2025-10-0169 Lease of Venue to be used for , PR No. 2025-10-0169 Lease of Venue to be used for the Conduct of Workshop in the Digitization of Alternative Delivery Mode (ADM) Learning Resources for ADM Learning Management System on November 17-19, 2025, 90110000, 1, Lot	Php228,000.00	Date Last Updated: 19-Dec-2025
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Rules: Implementing Rules and Regulations	Reason for Award : Lowest Calculated Responsive Bid		Contract Number: PR No. 2025-10-0169						
Funding Source: Government of the Philippines (GOP)			Proceed Date: 14-Nov-2025						
Funding Instrument: General Appropriations Act			Contract Effectivity Date: 17-Nov-2025						
Delivery Period: 3Day/s			Contract End Date: 19-Nov-2025						
Contact Person: Anabel Magalona			Created By: Anabel E. Magalona						
Created By: Anabel Magalona			Date Created: 19-Dec-2025						
			Approver: Anabel E. Magalona						
			View Documents: 3						



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

BAC Resolution Recommending the Use of Alternative Method of Procurement
Resolution No. 2025-10-0169-A

WHEREAS, there is an approved Purchase Request (PR) No. 2025-10-0169 with an Approved Budget for the Contract (ABC) of Two Hundred Twenty-Eight Thousand Pesos (Php 228,000.00) only for the Procurement of **Lease of Venue to be used for the Conduct of Workshop in the Digitization of Alternative Delivery Mode (ADM) Learning Resources for ADM Learning Management System on November 17-19, 2025**;

WHEREAS, it is preferred that government agencies lease publicly-owned real property or venue from other government agencies will be used instead of privately-owned real property for lease of venue;

WHEREAS, if there is an available publicly-owned real property or venue that complies with the requirements of the Procuring Entity, it may enter into a contract of lease with the government-agency owner;

WHEREAS, the end user/program proponent requested the Bids and Awards Committee (BAC) to use a privately owned venue based on the following considerations:

- The National Educator's Academy of the Philippines (NEAP) Malvar as a publicly-owned venue is unavailable due to ongoing renovation.
- It is deemed to be more economical and efficient alternative for the government and the target participants;
- In addition to accessibility, the proposed venue offers a strategic advantage as most of the participants are personnel from the Schools Division Office.
- Holding the activity nearby will not only minimize travel time and expenses but will also help ensure the continuity of essential office services during the training period.
- The anticipated costs to be incurred for participant's travel is economical and the venue lease remains within the allowable threshold set for lease of venue expenses.
- Furthermore, the venue's rating factor assessment meets or exceeds the required 85% passing rate, and the costs fall within the government procurement guidelines and will not be incurred any additional incidental expenses;

WHEREAS, the use of publicly-owned real property and venue is not feasible;



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WHEREAS, Section 48.1 of 2016 Revised IRR of RA 9184 (updated as of 19 July 2024) Subject to the prior approval of the HoPE, and whenever justified by the conditions provided in this Act, the Procuring Entity may, to promote economy and efficiency, resort to any of the alternative methods of procurement provided in this Rule. In all instances, the Procuring Entity shall ensure that the most advantageous price for the Government is obtained;

WHEREAS, the Bids and Awards Committee was authorized to resort to Alternative Methods of Procurement in accordance with the provisions of Section 53. Negotiated Procurement of the 2016 Revised IRR of RA 9184 (updated as of 19 July 2024)

WHEREAS, the Bids and Awards Committee recommends that the Procurement of **PR No. 2025-10-0169 – Lease of Venue to be used for the Conduct of Workshop in the Digitization of Alternative Delivery Mode (ADM) Learning Resources for ADM Learning Management System on November 17-19, 2025** will be conducted through “Negotiated Procurement-Lease of Real Property and Venue Section 53.10”;

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED to conduct an Alternative Method of Procurement for this project.

**BAC RESOLUTION REQUESTING FOR THE APPROVAL ON
 THE USE OF ALTERNATIVE METHOD OF PROCUREMENT
 RESOLUTION NO. 2025-10-0169-A Date: October 29, 2025**

ATTY. KAREN M. SALIMO
 Member

LOU C. PANALIGAN
 Member

MARIO B. MARAMOT, PhD
 Member

DAVID M. NUAY
 Member

RHINA O. ILAGAN, CESE
 Vice-Chairperson

JOFIE R. DAYOC, CESE
 Chairperson

APPROVED:

MARITES A. IBANEZ, CESO V
 Head of Procuring Entity

Address: Provincial Sports Complex, Bolbok, 4200 Batangas City

Telephone: (043) 722-1840 / 722-1796

Email Address: deped.batangas@deped.gov.ph

Website: www.depedbatangas.com



Doc. Ref. Code	SDO-OSDS-F116	Rev	00
Effectivity	03.10.25	Page	2 of 2



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Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

BAC RESOLUTION DECLARING LCRB AND RECOMMENDING APPROVAL
RESOLUTION NO. 2025-10-0169-B

WHEREAS, on October 29, 2025 DepEd Division of Batangas thru the Bids and Awards Committee (BAC) Secretariat posted the Request for Quotation for the Procurement of **PR No. 2025-10-0169 - Lease of Venue to be used for the Conduct of Workshop in the Digitization of Alternative Delivery Mode (ADM) Learning Resources for ADM Learning Management System on November 17-19, 2025** with an Approved Budget for the Contract of Two Hundred Twenty-Eight Thousand Pesos (Php 228,000.00) only, in the Procuring Entity's website and at SDO Batangas Bulletin Board continuously for 6 calendar days;

WHEREAS, the BAC Secretariat sent the Request For Quotation to three (3) venues within the vicinity of Laguna of the pre-determined location of the End-User;

WHEREAS, on November 3, 2025, at 10:00 a.m. opening of quotations was conducted at SDO Batangas, Provincial Sports Complex, Bolbok, Batangas City;

WHEREAS, during the quotation opening, the BAC Secretariat informed the BAC that First Sta. Rosa Hotel Corporation (El Cielito Inn) submitted its quotation;

WHEREAS, the BAC opened the submitted technical documents and financial bid of the lone bidder and found the following details below:

No	NAME OF BIDDER	Bid Amount	BIR Registration	Latest Income /Business Tax Return	Tax Clearance	DTI/SEC Registration	PhilGEPS Registration	Mayors Permit	OSS	Remarks
1	First Sta. Rosa Hotel Corporation (El Cielito Inn)	P 228,000.00	/	/	/	/	/	/	/	Complying
XX	XXXX	XXXX	XXXX	XXXX	XXXXXX	XXXX	XXXX	XXXX	XXX	XXXX

WHEREAS, the BAC declared First Sta. Rosa Hotel Corporation (El Cielito Inn) the lone bid as read;

WHEREAS, on November 3, 2025 at 11:00 AM, the detailed evaluation of quotation was conducted at SDO Batangas Conference Room with the calculated bid amount as follows:



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No.	Name of Bidder	Bid Amount (As Calculated)
1	First Sta. Rosa Hotel Corporation (El Cielito Inn)	P 228,000.00
XX	XXXX	XXXX

WHEREAS, during post-qualification and careful examination, validation and verification of the eligibility, technical and financial documents submitted by First Sta. Rosa Hotel Corporation (El Cielito Inn), it was found compliant to the requirements of the project;

WHEREAS, the Bids and Awards Committee declared First Sta. Rosa Hotel Corporation (El Cielito Inn) the Lowest Calculated Responsive Quotation;

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED to award the project of **PR No. 2025-10-0169 - Lease of Venue to be used for the Conduct of Workshop in the Digitization of Alternative Delivery Mode (ADM) Learning Resources for ADM Learning Management System on November 17-19, 2025** to:

First Sta. Rosa Hotel Corporation (El Cielito Inn)

BAC RESOLUTION DECLARING LCRB AND RECOMMENDING APPROVAL
 RESOLUTION NO. 2025-10-0169-B

November 7, 2025

ATTY. KAREN M. SALMO
 Member

LOU C. PANALIGAN
 Member

MARIO B. MARAMOT, PhD
 Member

DAVID M. NUAY
 Member

RHINA O. ILAGAN, CESE
 Vice-Chairperson

JOFIT P. DAYOC, CESE
 Chairperson

APPROVED:

MARITES A. IBÁÑEZ, CESO V
 Head of Procuring Entity



Republic of the Philippines
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SCHOOLS DIVISION OF BATANGAS

**NOTICE OF AWARD
(AMP)**

November 10, 2025

GRACE P. ABADIANO

General Manager
First Sta. Rosa Hotel Corporation
(El Cielito Inn)
National Highway Pulong Sta. Cruz
City of Sta. Rosa, Laguna

Dear **Ms. Abadiano:**

We are very pleased to inform you that we have considered your proposal for **PR No. 2025-10-0169 – Lease of Venue to be used for the Conduct of Workshop in the Digitization of Alternative Delivery Mode (ADM) Learning Resources for ADM Learning Management System on November 17-19, 2025** in the amount of Two Hundred Twenty-Eight Thousand Pesos (Php 228,000.00) only as corrected and modified in accordance with the Instruction to Bidders are hereby accepted.

You are hereby required to submit the necessary documents upon receipt of this Notice of Award.

Very truly yours,


MARITES A. IBANEZ, CESO V
Head of Procuring Entity

Conforme:



GRACE P. ABADIANO

Signature over Printed Name

General Manager

Designation

Date: Nov 11, 2025



FIRST STA. ROSA HOTEL CORPORATION

EL CIELITO HOTEL - STA. ROSA

STA. ROSA-TAGAYTAY ROAD,
STA. ROSA CITY, LAGUNA
TEL. NOS. (049) 541-2980 to 81
FAX NO. (02) 584-4889
www.elcielitohotels.com

BANQUET EVENT

Contact person: MARITES A. IBÁÑEZ, CESO V	Organization Name: DepEd Division of Batangas
Designation: Schools Division Superintendent	Type of Function: Live-In Seminar
Address: Provincial Sports Complex, Bolbok, Batangas City	Date of Function: November 17-19, 2025
Mobile No.	Function room: Laguna Room
Billing Arrangement: Send Bill	Time: 8:00am- 5:00pm
	Guest Guaranteed for food: 38 Persons

I. BANQUET ACCOMMODATION

Date	Inclusions for Live-out Seminar	No. of days	Guest Guaranteed	Cost /Head	Total
November 17, 2025	Room Accommodation, Breakfast Buffet, Assisted Buffet Lunch, Pm Snacks, Assisted Buffet Dinner	1	38 Person	Php2,000.00	Php76,000.00
November 18, 2025	Room Accommodation, Breakfast Buffet, Am Snacks, Assisted Buffet Lunch, Pm Snacks, Assisted Buffet Dinner	1	38 Person	Php2,000.00	Php76,000.00
November 19, 2025	Room Accommodation, Breakfast Buffet, Am Snacks, Assisted Buffet Lunch, Pm Snacks	1	38 Person	Php2,000.00	Php76,000.00
COMPLIED TO ALL MEAL REQUIREMENTS		TOTAL -BANQUET		Php228,000.00	

*Total Guaranteed cost: **Php228,000.00**

*Rate in Excess:

*Initial Payment: _____ OR # _____ Date: _____ *Full Payment: Php _____ OR # _____ Date: _____

KITCHEN :

November 17, 2025
 • Buffet Breakfast
 • Assisted Buffet Lunch
 • Pm Snacks
 • Assisted Buffet Dinner
 November 18, 2025
 • Buffet Breakfast
 • Am Snacks
 • Assisted Buffet Lunch
 • Pm Snacks
 • Assisted Buffet Dinner
 November 19, 2025
 • Buffet Breakfast
 • Am Snacks
 • Assisted Buffet Lunch
 • Pm Snacks

Check in: November 17, 2025

Check out: November 19, 2025

- 10 Triple Sharing
- 4 Twin Sharing

FRONT OFFICE:

BAR: Beverages arrangement

BANQUET SERVICE: Please provide the following

- Spacious & Fully Sanitized Function Room for 8 hours
- Meals according to requirements
- 2 LCD Projector with wide screen
- Basic sound system
- Free Flowing Coffee
- Tarpaulin 8*16ft Landscape
- Note pads & pencil
- 3 wireless microphones
- Basic Lights
- Operators
- Stable and Strong Wifi

SPECIAL REQUESTS:

PHYSICAL LAY-OUT:

Classroom Set-up

LIST OF CORKAGES (IF ANY)

* Soft drinks and beer _____/per case
 * Wine _____/bottle
 * Liquor _____/bottle local
 _____/bottle premium
 * Lechon (pork) _____
 * Lechon (beef) _____

CONFORME: DepEd DIVISION OF BATANGAS

Funds Available: **Php228,000.00**

EDUARDA U. ALON
Accountant III

JOEL P. MAYOC, CESO V
BAC Chairperson

MARITES A. IBÁÑEZ, CESO V
Schools Division Superintendent

NOTE:

- * There shall be an electrical charge of P 500.00 per equipment brought in by the engager.
- * Extension in the use of function room beyond number of hours stipulated in the contract shall have an additional charge of P 2,000.00 net/hour
- * Telephone calls from the function room will be charged separately
- * Engager/participants/guest is responsible for their personal belongings. Hotel has no liability or whatsoever for any personal belongings lost during the event.

FOR: FIRST STA. ROSA HOTEL CORPORATION

MS. MARIA KAYE D. GONZALES
MS. MARIA KAYE D. GONZALES
Account Associate

MS. GRACE P. ABADIANO
MS. GRACE P. ABADIANO
General Manager



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TERMS AND CONDITIONS

ROOM ACCOMMODATION (FOR LIVE-IN SEMINAR)

1. The HOTEL shall provide room requirement based on the guaranteed minimum stipulated on this contract.
2. In the event that total numbers of participants exceed the guaranteed minimum, the hotel shall spill-over the excess participants to available hotels nearest to the HOTEL. Only room accommodation charges shall be shouldered and paid for by the HOTEL.
3. Standard Check in time of the HOTEL is 2:00PM. In cases of early arrival, participants will be accommodated depending on the availability of rooms.
4. Telephone and other incidental charges i.e laundry, ala carte menu orders, telephone, sundry etc are on **personal account of the participants** unless prior arrangements had been made by the CLIENT.
5. **Lost/Misplaced /Damaged keys** shall be charged at the rate of **P500.00/key** and will be added to the CLIENT'S total billing upon commencement of the event. This shall cover for door lock replacement.
6. **All damaged/lost/misplaced equipments, linens, towels, remote control and other properties of the hotel** inside the room shall be charged to the CLIENT and will be added to the total bill upon check-out.

BANQUET

1. The HOTEL shall provide all arrangements based on the guaranteed minimum stipulated in each organized meal with a 10% allowance for a possible increase in attendance. Each person counted with this allowance shall be charged the same quoted rate.
2. CLIENTS' are prohibited from bringing into the hotel premises any food and beverage items. Likewise, the bringing of food and beverage out of the hotel premises is not allowed. In cases that Client insists to bring additional food and beverage items, hotel shall charge the appropriate corkage fees and shall not be held liable for any untoward incident that may arise from the circumstances related to food and beverage.
3. In case attendance goes beyond the 10% allowance based on the minimum guaranteed covers, the hotel shall not be responsible or liable for the delay in food replenishment and/or service.
4. Minimal reduction of covers shall be allowed not later than 72 hours prior to the function date, provided it should not exceed 5% of the minimum guaranteed covers.

FUNCTION ACTIVITIES AND MATERIALS

1. The HOTEL will not accept any request for storage for props and equipment brought in by the CLIENT. Appropriate security pass should be obtained prior to function date.
2. The CLIENT shall be solely liable for its guests' personal belongings such as gifts, prizes, exhibits, props, displays and other material. Hotel has NO liability whatsoever for any losses during the event.
3. The CLIENT shall be liable to the HOTEL for any loss, damage or injury caused by the act, negligence or omission of the client, his/her representative, contractor, agent, guests/visitors or any acting in his/her behalf while in the performance of any activity in connection with the contracted function: where the engager undertakes or contracts for a special set-up of the function, her must ensure that the premises assigned to the function are protected from damages. Ensure that the people working/rehearsing for a performance shall abide by hotel policy.
4. Maximum use of function room is only for 8 hours; extension on the use of the function room beyond the allowable time will have an additional charge of **PhP2,500.00** succeeding hour.

CANCELLATION

No cancellation of this agreement shall take effect except upon written notice of cancellation to be forwarded to the hotel's Sales & Marketing Office or Food and Beverage Office in accordance with the terms and conditions set forth herein:

- if cancellation is made no less than thirty (31) days before the function date, seventy-five (75%) of the deposit shall be forfeited in favor of the hotel; and
- if cancellation is made within (30) to eight (8) days before the function date, one hundred (100%) of the deposit shall be forfeited.

The hotel shall entertain **NO** cancellation within a period of seven (7) days before the function date. Should the CLIENT insist on the cancellation of herein function, the CLIENT shall be obligated to pay the hotel one hundred (100%) percent of the Total Contract Package.

BILLING: All charges must be paid in full upon the commencement of the event. In cases of forward billing, a minimum of 30 days shall be given to the CLIENT to make the necessary payments. Hotel shall base the Statement of Account on the **actual incurred charges** made during the event. Payments may be made through Cash, Credit Card, Manager's or Company Check. Personal check shall not be honored as payment. In the event that the CLIENT fails to settle within 30 days, a 2% interest based on the Statement of Account shall be imposed by the Hotel per month of failure to settle. In case of non-settlement of overdue accounts, the Court of Makati City shall have exclusive jurisdiction and the CLIENT hereby agrees to pay interest at the rate stipulated above and attorney's fee equivalent to 25% of the amount due plus cost of suit.

MISCELLANEOUS: Circumstances and operations not covered in these terms and conditions will be subject to interpretation, stipulations and decisions deemed necessary and appropriate by the HOTEL. Any court case/s that may arise from the enforcement and interpretation of this contract shall be exclusively filed in the Courts of Makati City.

LIMIT OF LIABILITY.

The HOTEL shall not be liable for any claim or damage herein beyond 20% of the TCP.

The HOTEL shall not be liable for its failure to comply with any of the provisions of this contract in cases of labor disputes, natural disaster, fortuitous events and such other cause/s unforeseeable or beyond the control of the hotel management and its personnel.

In turn, the HOTEL shall not charge the CLIENT cancellation charges in cases of force majeure.

SUBSCRIBED AND SWORN TO before me this
12 NOV 2025 in Sta. Cruz, Laguna, Philippines, affiant
exhibiting to me his/her I.D. No. **TORADIO R. ESPLANA**
issued in **ST. CROZ, LAGUNA** on **01 JANUARY 2025**
and valid until **31 DECEMBER 2025**, with his/her picture and **NOTARY PUBLIC**
signature appearing therein.

PTR NO. 3807751 02 JANUARY 2025
RECEIVED AT THE NOTARY PUBLIC OFFICE NO. 09-564
POWER OF ATTORNEY NO. 52577
MLE COMPLIANCE NO. VIII-0038280

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Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

**NOTICE TO PROCEED
(AMP)**

November 13, 2025

GRACE P. ABADIANO

General Manager
First Sta. Rosa Hotel Corporation
(El Cielito Inn)
National Highway Pulong Sta. Cruz
City of Sta. Rosa, Laguna

Dear **Ms. Abadiano:**

The Notice to Proceed is hereby given to First Sta. Rosa Hotel Corporation (El Cielito Inn) that work may commence on the date this NTP was received for the project **PR No. 2025-10-0169 – Lease of Venue to be used for the Conduct of Workshop in the Digitization of Alternative Delivery Mode (ADM) Learning Resources for ADM Learning Management System on November 17-19, 2025** in the amount of Two Hundred Twenty-Eight Thousand Pesos (Php 228,000.00) only.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the Implementation Schedule.

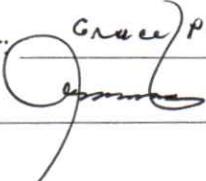
Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the DepEd Division Office, Batangas Provincial Sports Complex, Bolbok, Batangas City.

Very truly yours,

Marites A. Ibanez, CESO V
Head of Procuring Entity

I acknowledge receipt of this Notice on Nov. 14, 2025

Name of the Representative of Bidder: Grace P. Abadiano

Authorized Signature: 

Address: Provincial Sports Complex, Bolbok, 4200 Batangas City

Telephone: (043) 722-1840 / 722-1796

Email Address: deped.batangas@deped.gov.ph

Website: www.depedbatangas.com